

COURT EN BANC MINUTES

Tuesday, February 25, 2025 at 5:00 p.m.

**Meeting was held in Law Library of Boone County Courthouse and
Jury Assembly Room of Callaway Justice Center**

Judges & Commissioners Present:

Brouck Jacobs, Jeff Harris, Stephanie Morrell, Josh Devine, Kimberly Shaw, Gretchen Yancey, Tracy Gonzalez, and Casey Clevenger.

Others Present:

Court Administrator Derek Hux, Boone County Circuit Clerk Sherry Terrell, Boone Circuit Clerk Unit Manager Michelle Cecil, Boone County Marshal Mike Franks, Boone County Sergeant Marshal Aaron Hopper, Boone County Prosecuting Attorney Roger Johnson, Boone County Assistant Prosecuting Attorney Chad Moen, Callaway County Prosecuting Attorney Sandra Colhour, and Deputy Court Administrator Lana Brooks.

1. Call to Order / Welcome

The meeting was called to order by Presiding Judge Josh Devine at 4:59 PM.

2. Introduction of All Guests

There were no guests to be introduced.

3. Approval of minutes from January 7, 2025

Judge Josh Devine asked if there were additions or corrections to the minutes of the prior meeting. Hearing no corrections, the minutes were approved by unanimous consent.

4. Request for Orders of Destruction

Deputy Court Administrator Lana Brooks presented the records destruction requests from the Boone Circuit Clerk. Motion to approve by Judge Stephanie Morrell. Seconded by Judge Tracy Gonzales. Orders of Destruction approved by unanimous vote.

5. Alcohol/Drug Related Traffic Report

Court Administrator Derek Hux reviewed the municipal court alcohol and drug related offenses for July 1, 2024, through December 31, 2024. No action was needed, this review was part of the Circuit's municipal court oversight.

6. OCN/Fingerprinting

Judge Kimberly Shaw explained that she has been working with local law enforcement agencies, court security, and the prosecuting attorney to obtain finger prints for defendants who were not fingerprinted at the time of arrest. There is a meeting schedule for February 27, 2025, with the Boone County Sherriff's Department.

Judge Josh Devine reminded everyone that eBench also has a fingerprint indicator.

7. Emergency Response

Judge Devine stated when there is a security incident that affects a building, phone alerts through Boone County's RAVE system will be sent to all applicable employees to briefly describe the situation, followed by an email from Court Administration with additional information.

8. Other

Judge Josh Devine stated he would continue collaborating with the members of court en banc to discuss potential closings due to weather, as he has done since being elected presiding judge.

Judge Josh Devine stated that Judge Jeff Harris has suggested a comprehensive review of the security measures inside and outside the Boone Courthouse. Additionally, a meeting is scheduled for next week with the Boone County Commission to discuss security at the Boone Courthouse Annex.

Boone County Circuit Clerk Sherry Terrell thanked everyone who attended the criminal division open house on Monday, February 24, 2025.

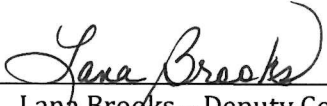
9. Comments from the Public

There were no comments from the public.

10. Next Meeting Date

The next meeting of Court En Banc will be on April 8, 2025 at 5PM.

Presiding Judge Josh Devine announced the meeting adjourned at 5:16 PM.

Prepared by: 
Lana Brooks – Deputy Court Administrator

Submitted by: 
Derek Hux – Court Administrator

Distributed on: April 8, 2025